



MINUTES FOR COUNCIL MEETING

Thursday, June 20, 2024

Held at Deb Gill's at 11:00 a.m.

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Council Members Deb Gill (Chair), Roger Hyatt (Vice-Chair), Mary McFadden (Council Secretary), Virginia Scott (Christian Development), Lois Gill (Fellowship & Outreach), Lori Hyatt – (Finance/Treasurer), Janice Sinker (Grand Bend Place), Rev. Nancy Knowles (Minister), Steve Northey (Ministry & Personnel & Stewardship), Christine Wilde (Office Administration) Debbie Procter (Property Management), Glen Miller (Trustees), Karen Etherington (Worship & Music), Peter Challen (WOW Representative),

Members Present: Deb Gill, Roger Hyatt, Mary McFadden, Virginia Scott, Lois Gill, Lori Hyatt, Janice Sinker, Steve Northey, Debbie Procter, Glen Miller, Peter Challen (by phone for part of the Goals discussion), Karen Etherington, Nancy Knowles, Christine Wilde

Quorum Present

AGENDA

1. **CALL TO ORDER** – Deb Gill at 11:04 a.m.
2. **APPOINT AN EQUITY MONITOR** – Janice Sinker
3. **ACKNOWLEDGEMENT OF TERRITORY (READ ALOUD BY COUNCIL)**
4. **OPENING MEDITATION AND PRAYER** – Rev. Nancy – delayed until break for lunch.
5. **APPROVAL OF AGENDA**
 - **MOTION to approve agenda as amended. Moved, seconded and carried.**
 - **Under Business Arising:**
 - Tech team update
 - Survey
 - **Under New Business:**
 - Website calendar
 - **Two errors in the meeting schedule:**
 - September 28, should be October 3
 - ACM dates should read March 2 or 9.
6. **ANNOUNCEMENTS/CORRESPONDENCE**
 - **Emails (attachment #1)**
 - **Berrylicious Dinner** – reviewed emails that were sent and received.
 - **Request re “renting” parking space** – after brief discussion, Council felt that we can't make an exception. Deb will respond.

7. REVIEW & APPROVAL OF MINUTES

- **MOTION to approve the May 16, 2024 Council minutes as amended.**
 - Correction to the spelling of Jan **Schaefer** in the Membership report.

8. BUSINESS ARISING

- **Facility Usage form and Check Lists (attachments #2,3 & 4)** – The focus of discussion was clarity on the –
 - **Application Form:**
 - The importance of initialing all boxes.
 - Ensure that liability or home insurance is covered.
 - Lottery license (not allowed).
 - Alcohol MAY be permitted with a liquor license.
 - The handling of deposit cheques.
 - Ensure that the date of use is clear.
 - Question – using Partners in Learning as an example, they do not insurance. Does that mean they can't use our facility? The HSUC insurance would cover this type of group. Home insurance could cover for functions such as celebration of life, weddings and other one-time functions.
 - GBP – is covered by the HSUC insurance coverage.
 - **Check Lists:** the discussion focused more on church related functions (GBP, Caring Casseroles, etc.)
 - The team chair would be responsible for ensure that everything is checked.
 - The booking coordinator will not be responsible for the check lists.
 - **MOTION that the revised Facility Usage forms be put in effect on July 1, 2024. Moved, seconded and carried.**
- Nancy asked to have updated forms for new website.
- **Berrylicious Fundraising Report (attachment #5).**
 - **Ticketwindow** - Question about paying for the use of Ticketwindow (their credit card fee). After conversation with Paul Rivard, they did reduce their fee.
 - **Berrylicious proceeds** - Figure changed to just over \$8,000.
 - **Grand Bend Food Pantry** - Still need \$1,350 for Phase I.
 - **MOTION That HSUC proceed with a spring and fall meal fundraisers a year going forward. That we host one more this fall at the Legion. Fundraising dollars to be directed following results of community fundraising endeavors. Moved, seconded and carried.**
- **Legion events** – for correct bookkeeping, HSUC events taking place at the Legion - we will write a cheque to pay their rental fee and then the Legion will write a cheque back to HSUC in the same amount.
- **Survey to COF** – still in the works with topics of Shorelines being distributed every other week and the different HSUC/GBP programs.
- **COF Contact list** – has been requested for Council only. This will be done by Christine W.

- **Tech team** - needs to train more folks. Deb has successfully reached out to three individuals that have agreed to join the Tech team – Doug Procter, Jan Schaefer and Ryan LaLonde.
- **Tech grant** – need to ensure that we tap into all the funds.
- **Zoom issues** – seems to be something every week. Feedback due to everyone on Zoom not being muted. Live streaming was once again suggested. Can't do both at once. Have to sign out of Zoom and sign into streaming, which some individuals would find challenging.
- **Website calendar – Janice Sinker:** suggested to team chairs to monitor on-going programs. It's up to the chair or leader of a group to inform Christine of changes. To make changes or cancel use same method as when a booking is requested.
- **Reminder** - that Christine is not in the office on Friday. Christine asked that if it's an urgent matter to text her.

9. NEW BUSINESS

- **Recording Council Meetings** – this new technology (software available through Zoom where a meeting is recorded and then a transcript is created in minute form) was discussed. Everyone was asked for their thoughts. All were too concerned about privacy. This will not be pursued at this time.
- **Reflection and Council Goals (attachment #6)** – discussed after lunch break.
- **Legion golf tournament** – on Wednesday, July 17. Glen mentioned that there was still sponsorship and golfing space. Also asked for volunteers to help serve food.

10. TEAM REPORTS (Attachment #7)

- **WORSHIP & MUSIC – Karen Etherington:** put forward the following motion.
 - **MOTION that we do not have a service on Sunday, September 1, 2024, Labour Day weekend. Moved, seconded and carried.**
- This information will be in Shorelines.
- **GRAND BEND PLACE – Janice Sinker:**
 - **July 1 Festivities** – the team was approached by Paul Rivard, Ticketwindow, requesting a couple of things:
 - if we'd be interested in selling-providing hot dogs and hamburgers on the beach that day. An explanation was given that it was too short a notice and that perhaps the team would think about it for next year.
 - A performer wants to use our facility to warm up, the team has agreed.
 - Paul is asking about rain on the Sunday night concerts and if the groups can use GBP. There is a maximum capacity and that would have to be monitored. No stage is needed.
 - **Fall tickets** are already selling.
- **CHRISTIAN EDUCATION – Virginia Scott:** No further report.

- **MINISTRY & PERSONNEL - Steve Northey:** Janice asked politely to leave room. Reviewed the information about Elva retiring and Janice applying for the position of Music Director. Spoke about salary and that Janice will be on a contract basis. This has cleared with finance. Janice will work with Thamesview also and will cover for Rod Culham when away. Janice has resigned from the M&P team. Steve mentioned how valuable Bill Weber will be as a team member.
After Council enthusiastically agreed to Janice being our Music Director and the motion was made, Janice was invited back in the room with a round of applause.
 - **MOTION that Janice Sinker be contracted as the Music Director for Huron Shores United Church upon the retirement of Elva McIntyre. Moved, seconded and carried.**
- **FINANCE – Lori Hyatt: Refer to Income & Expenses – (attached)**
 - **Deficit** – \$12,000 as of the end of June. Thanked GBP for recent funds and Property for cutting back on expenses. Water facet repair was discussed and this will be held off.
 - **All team chairs** were complimented for staying within budget.
 - **Facility Usage** - are funds from groups using our facility helping? Yes, income is approximately \$2,600.
 - **Paul Rivard, Ticketwindow** has been asked to provide a donation cheque to HSUC for the portion of the selling fees he has agreed to reduce and will be provided with a tax receipt for their donation to the Berrylicious Fundraiser.
 - **Bank of Canada frozen bank account** – working very hard to recover the \$11,000. Lori is encouraged that this will be resolved. Kudos were expressed to Lori for all her work on this issue.
- **STEWARDSHIP – Steve Northey:**
 - **Green Cathedral** – it was decided to continue the “Big Basket” collection during the summer service rather than pass the baskets
 - **Counters** - Still need new counters!
- **PROPERTY – Debbie Procter:**
 - **Kitchen shelving** – is completed. Funds should be covered by the Sunset Community Foundation grant.
 - **Freezer -Refrigerator** – on the way and should be delivered by Friday, June 28.
 - **Parking initiative** – Debbie reviewed the information in her team report. A brief discussion followed. So far three volunteers have come forward. Deb Gill asked how everyone felt about this parking initiative – would you volunteer? Nearly all responded negatively. This will be tabled but conversation will continue on how it could work.
- **FELLOWSHIP & OUTREACH – Lois Gill:**
 - **Volunteer list** - challenging herself to organize a list of volunteers for the summer student, Avery’s use.
- **COMMUNITY WELLNESS COORDINATOR - Christine Wilde:** no further report.

- **WOW – Peter Challen:** no further report.
 - **Paused at 12:39 for lunch** – Rev. Nancy offered a Prayer
 - **Resumed at 1:15 p.m.**
 - **Goals discussion:** The results of the discussion are shown in **attachment #6**
 - **Peter Challen** joined through phone at this time
 - Complimented all on the great success of the Berrylicious dinner.
 - Suggested that we should look at a different approach to weekly (monthly) offering.
 - **TRUSTEES – Glen Miller:** no report
11. **EQUITY MONITOR** – we were well behaved.
12. **NEXT MEETING:** Thursday, August 29 at 11:30 in the Fellowship Hall
13. **MOTION to adjourn at 2:00 p.m.**

Deb Gill,
Acting Council Chair

Mary McFadden
Council Secretary